

ATTENDANCE INSTRUCTIONS



For Parents & Students

LEAVING SCHOOL DURING THE DAY

- Students are not normally given permission to leave the school during the day.
- Students must never leave the school property without permission from their parent/guardian and the school.
- If you require your student to leave school early they must bring a note signed by the parent/guardian and this must be shown to the class Teacher before signing out at their House. Alternatively you can enter departure details on Compass.
- Should something arise on the day requiring your child to leave early, please ring the relevant below number to notify the House Support Officer.

Flynn House Support Officer
Louise Burley - Ph: 9788 9150

Anzac House Support Officer
Meg Campbell - Ph: 9788 9156

Gilmore House Support Officer
Ruth Coster - Ph: 9788 9149

Hollows House Support Officer
Jo Resuggan - Ph: 9788 9126

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