

Enrolling in Year 7 for 2025

Enrolling your child in Year 7 is an important part of their education journey.

In Victoria, your child has the right to enrol at their designated neighbourhood school ('local school').

You can also apply to a school that is not your local school. The school should enrol your child if there is a place available.



How do I enrol my child in Year 7 for 2025?

Your child's school will give you a copy of the Application for Year 7 Placement 2025 form that you will need to complete and return **by Friday 10 May 2024**.

You can also find the form on our website: vic.gov.au/moving-primary-secondary-school-information-parents-and-carers.

You can list up to 3 preferred secondary schools on the application form.

How do I find my local school and other schools in my area?

Use the search function on the Find my School website following the steps below.

1. Enter findmyschool.vic.gov.au into your browser.
2. Enter your current address under 'Enter your address to get started'.
3. Select 2025 under 'Enrolment year'.
4. Select 'Secondary' and '7' under 'School type'.

The map will then show your local school. Contact details for the school are available on the left of the map. If you scroll down, you will see a list of the five closest schools to your address.

You can also search by school name under 'Search for school'.

Can I apply to a government secondary school that is not our local school?

Yes, you can apply to schools other than your local school. The school should enrol your child if there is a place available.

How do schools prioritise applications?

Schools must enrol any student who resides within their zone. Schools should also offer enrolment to students who live outside their zone if there are available places.

Where schools cannot enrol all students who live outside of the school zone, applications are prioritised for:

1. students with a sibling at the same permanent address who are attending the school at the same time
2. then all other students in order of closeness of their home to the school.

A student may enrol based on compassionate grounds in exceptional circumstances.

What if my information changes after I've submitted the application form?

Contact your child's primary school as soon as possible and they will update your form.

Can I appeal to my preferred secondary school if I don't receive an offer?

Yes, you can appeal to your preferred secondary school.

You can use the department's Appeal Form to lodge your appeal. Your child's primary school will provide you with a copy of this form which includes information on the appeal process.

Where can I find more information on the Year 7 placement process?

You can find an information pack on the Year 7 placement process on our website:
vic.gov.au/moving-primary-secondary-school-information-parents-and-carers.

You can also ask your child's primary school for a copy of the information pack.

If you need help translating the information pack, please talk to your child's primary school.

Who do I contact for help?

The Year 6 Coordinator, Transition Coordinator or Principal of your child's primary school can help you with any questions you may have about the Year 7 placement process.

Useful links

Find my School – findmyschool.vic.gov.au

School zones – vic.gov.au/school-zones

Enrolling in school – vic.gov.au/how-choose-school-and-enrol

Moving from primary to secondary school – vic.gov.au/moving-primary-secondary-school-information-parents-and-carers

Disability and inclusive education – vic.gov.au/disability-and-inclusive-education

General enquiries

Email: enquiries@education.vic.gov.au

Phone: 1800 338 663

Timeline for 2024-25

2024 Dates	Activity
by Friday 10 May 2024	Parents/carers submit the Application for Year 7 Placement 2025 form to their child's primary school. Note: if your child is currently home-schooled or attends a non-government primary school, submit the application directly to your preferred government secondary school.
Wednesday 17 July 2024	Parents/carers are notified, in writing, of their child's Year 7 placement offer for the 2025 school year.
Friday 26 July 2024	Closing date for parents/carers to appeal with their preferred secondary school.
by Tuesday 6 August 2024	Secondary schools notify parents/carers in writing of the outcome of their appeal by this date.
by Wednesday 7 August 2024	Parents/carers return their Year 7 Placement Acceptance Slip to their child's primary school.
Tuesday 20 August 2024	Closing date for parents/carers to appeal with the relevant Regional Director where they have been unsuccessful with their appeal to their preferred secondary school.
Friday 18 October 2024	Regions notify parents/carers of the outcome of their appeal to the Regional Director. Note: this only applies to appeals received by the closing date.
Tuesday 10 December 2024	Secondary schools host an Orientation Day for Year 6 students.